

INTERNAL & EXTERNAL ADVERTISEMENT

FOR THE POSITION OF ASSISTANT OMBUD

The Office of the Ombud for Financial Services Providers (FAIS Ombud), is established in terms of the Financial Advisory and Intermediary Services Act, 37 of 2002 (the FAIS Act). Its objective is to consider and dispose of complaints in a procedurally fair, informal, economical and expeditious manner and by reference to what is equitable in all circumstances. The FAIS Ombud offices are located in the east of Pretoria in Gauteng.

In order to discharge its mandate the FAIS Ombud requires an experienced legal practitioner who will be responsible for inter alia:

- Providing a high level strategy for the complaints handling process in terms of the FAIS/FSOS Acts;
- Drafting determinations for submission to the Ombud;
- Assisting the Ombud with policy development, public relations, staff management and other functions;
- Conducting research in the relevant areas of law and policy, nationally and internationally;
- Proof read material for publication;
- Analysing and recording data for statistical purposes;
- Handling of submissions relating to appeal cases;
- Attending meetings both externally and internally as well as attending seminars, presentations and conferences on behalf of the FAIS Ombud; and
- Various other duties as may be determined by the Ombud.

Call 080 111 6666 to anonymously report incidences of fraud at the FAIS Ombud

Fairness in Financial Services: Pro Bono Publico

Sussex Office Park, c/o Lynnwood and Sussex Avenue, Lynnwood, 0081
P O Box 74571, Lynnwood Ridge, 0040
Phone: (012) 762 5000 / (012) 470 9080; Fax: (012) 348 3447 / (012) 470 9097
www.faisombud.co.za

This position seeks a person with the following qualifications and attributes:

1. Qualifications

- Admission as an Attorney/Advocate.

2. Output required

- Extensive experience in legal drafting;
- A thorough understanding and appreciation of the legal environment in which the FAIS Ombud's Office operates;
- A thorough understanding of the FAIS Act, 37 of 2002 and the subordinate legislation;
- Knowledge and understanding of the financial services industry and the regulation thereof;
- Ability to communicate in two or more official languages will be an advantage;
- Ability to extract the essence of a complaint where the real complaint is clouded by irrelevant details;
- Ability to analyse information and make a sound legal argument to reach a conclusion;
- Ability to adequately analyse and interpret statistical data; and
- Sound report writing skills.

3. Capabilities

- The ideal candidate must be able to multi-task and handle enquiries from various management levels; and
- The ideal candidate must be able to handle confidential information.

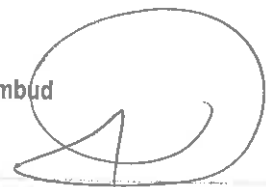
4. Knowledge

- Must be computer literate.

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5. Behaviours

- Energetic and self-driven;
- Results / Output / Deadline driven; and
- Good interpersonal skills.

NB: This is a senior position. Only candidates with the desired abilities will be considered.

Interested persons should forward their CVs by e-mail to Applications@faisombud.co.za by no later than **14 August 2017**. Enquiries may be directed to Ms. Lusanda Chili at 012 762 5000.


In accordance with the FAIS Ombud's Recruitment Strategy, preference will be given to candidates from designated groups.

The Recruitment and Selection Strategy allows and encourages staff referrals in instances where staff members know suitable external candidates for the advertised position.

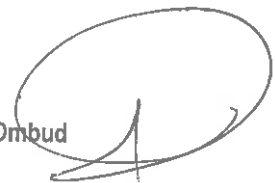
Only shortlisted candidates will be contacted. Should you not hear from us within 30 days after the closing date, please consider your application unsuccessful.

Final candidates will be required to undergo a comprehensive background check, including security screening, psychometric testing and verification of credentials.

We reserve the right not to make an appointment.



MSA 2017-07-17



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